



Albert Einstein Academy of Ohio

Tuition Free, Public Community Schools K-12
Lakewood, North Olmsted, and Strongsville
440-471-4982 / 440-617-6809 fax
www.aeaohio.org

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AEA Strongsville Building Reopening Plans

Greetings Strongsville Families,

You probably read over the weekend about our students returning to school. Before students transition back into the building I wanted to take a moment to go over the procedures that we are putting in place here at the AEA Strongsville campus to ensure the safety of all the students, and staff. Please let me know if you have any questions or concerns, I will be happy to assist in any way possible. As before if you feel that your child would do better at home, we are still offering AEA's Virtual Academy, which will be described in more detail below.

Throughout this letter I will walk you through a typical day for students at AEA and what expectations we have put in place for the safety of our students and staff members.

General Policies in Place for the safety of our students and staff:

Daily Health Assessment Check-In: See the section at the bottom of this document

Water fountains:

Adult Sized Water Bottles **STRONGLY** encouraged.
Fountains will be used only to fill water bottles to avoid the spread of germs.

Visitors/Parents to the building:

All visitors will be limited to emergencies only.
Parents will call ahead when unexpectedly picking up a child. Staff will monitor the child meeting their parents to exit.
Students arriving late will be buzzed into the office and parents will provide a note for the late arrival.
Meetings with outside sources and parents all online with very few exceptions.
Parents bringing things to school will use the Drop Box by front door and use the intercom.

Virtual learning being synchronous in class:

Expectations- students joining classes virtually will follow the same schedule as face to face learners.
Virtual learners will be marked absent if not present for class and follow the same behavior standards as if they were in school while learning.
Laptop Policy- see the **Chromebooks and Student Devices for Students RETURNING to Campus** below.

Health Aides:

The district office is working to secure contracted health aides for each campus, office administrative assistants will be available for health clinic issues

Lockers and/or Hooks:

Lockers or Coat Hooks may be utilized by teachers, using a social distancing procedure for storing or retrieving items. Some classrooms will keep all student items within the classroom for safe keeping.

Cleaning the School:

Cleaning Services will clean rooms daily after dismissal. Building staff will sanitize high touch areas, restrooms, water fountains, and other surfaces periodically throughout each day.

Mask Policy:

Students and staff are required to wear cloth face masks the entire day.

Students and staff should always have a spare mask for use (accidents happen!)

Teachers will have times during the day that students may unmask when safely distanced. Lunch time will be one of those "mask breaks" if you will.

Other Policies in Place for the safety of our students and staff:**Supplies Sharing:**

School supplies will not be shared by students, and if necessary will be sanitized before shared.

Teachers have let families know what supplies are needed

Parents are asked to only send their children to school with the necessary supplies to avoid the spread of germs

Toys, Snacks, and other items no permitted in school:

Toys, blankets, stuff animals, dolls, cards, and other items that are not easily sanitized must remain at home
Snack for snack time should be easily disposable after eating and not require utensils that will need to be washed and stored after use.

Games, electronic games and music devices are not permitted at this time.

This includes fidget toys and other sensory toys. If your child needs that accommodation, it will be provided to them

Arrival:

Students are permitted in the building at 7:30am

Students will use the Main Office door and the doors to the left of the Main Office doors.

Temperature checks will be taken by staff, if cleared students will report to their home room.

If students don't clear the temperature check station, we will recheck, and then send them to class or call home for the student to be picked up.

Students demonstrating a temperature or COVID symptoms will be quarantined in the office, safe from other students and staff but with supervision until parents arrive.

Class Times:

Bathroom schedules will be utilized by teachers to avoid multiple classes near each other

Bathroom Location based on color

Tri-fold desk shields will be used by each student to help prevent contamination

Changing classes for older students:

Cleaning - students and teachers will sanitize surfaces before class changes

Social Distancing will be used in classrooms and hallways during transitions

Lunch:

Students will eat in the large cafeteria and be seated 2 students per table.

3 lunch periods will be used.

Lunch Tables will be cleaned between each lunch period

Recess:

Recess will occur whenever the temperature outside, the precipitation, and the condition of the play areas allow.

Masks will be worn during recess.

Students will be socially distanced to the extent possible.

Our wooden playground structures will not be used at this time.
Teachers will provide easily sanitized items for students to have fun with but maintain the safety of students.

Dismissal:

Dismissal is at 2:45pm.
Car Riders will be picked up on the side of the school using the designated yellow line marks on the parking lot
Bus Riders will be picked up using the bus circle at the front of the school
Staff members will provide families with name signs for car riders

Late Pickups:

Students who are picked up late will be monitored by staff for a reasonable amount of time.

Thank you for your support and cooperation as we re-introduce our students to face to face learning.

Steven L Grossman, M.Ed

Pronouns: He/Him/His

Coordinator of Employee Engagement

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Daily Health Assessment Check-In:

ALL staff and students must complete a daily health check prior to coming to school. A student or staff member should not come to school or remain at school if they display any of the following:

- Signs or symptoms of a fever in the past 24 hours such as chills, sweat, felt feverish or had a temperature of 100 degrees Fahrenheit or greater
- Cough
- Shortness of breath/ Difficulty breathing
- Sore throat Nasal congestion/Runny nose
- Body aches
- New loss of taste and/or smell
- Diarrhea/Nausea/Vomiting
- Fatigue
- Headache

Chromebooks and Student Devices for Students RETURNING to Campus:

Chromebooks:

If you have borrowed a Chromebook from the school during remote learning, please make sure that it comes back to the school on your child(ren)'s first day back to school with the charger. Each borrowed Chromebook will be kept at the school and charged every evening. Your child(ren)'s name will be on the Chromebook and ONLY the student it is assigned to will be permitted to use it.

Personal Devices:

If your child(ren) have been using a non-AEA device, please make sure that they bring it to school each day, they will be required to bring it back home each day as well. Students using their own devices should charge them overnight to ensure they have enough battery for the school day to be used as needed.

Hotspots:

Please return hotspots to the school in the bag in which they were provided to you. Students back on campus will not need the internet after school hours to complete assignments.

Chromebooks and Student Devices for Students NOT RETURNING to Campus:**Chromebooks:**

Students continuing with the online platform will be permitted to keep their AEA issues Chromebooks and Chargers until the first semester is over. Those that elect to continue with online learning into the second semester will keep their Chromebooks for this time as well. Should you no longer need the Chromebook, please contact your principal to drop it off.

Hotspots:

Students continuing with the online platform will be permitted to keep the AEA issued hotspots for the duration of their online learning. Should you no longer require them, please contact your principal to drop it off.